## Frequently Asked Questions for Federal Agency Customers about GSA's Professional Services Schedule Implementation October 2015

What is the Professional Services Schedule (PSS)? The PSS provides customers the ability to obtain, and contractors to provide, total solutions to complex professional services requirements using *one* contract vehicle. The PSS encompasses the following professional services and solutions:

- business consulting
- professional engineering
- financial and business services
- advertising and integrated marketing services
- logistics services
- environmental services
- language services
- complementary services, including: technology services, human resource services, energy management planning & strategies, energy auditing, resource efficiency management (REM) and energy consulting services\*

\*complementary PSS SINs can be utilized <u>when those services are ancillary</u> to the effort of a total professional services solution. Under no circumstances can the complementary PSS SINs be used on a stand-alone basis.

The PSS replaces the former Consolidated Schedule.

There are currently 4,000 contractors available under the PSS.

How come I can't find the FABS (520), AIMs (541), Language (738II), PES (871), MOBIS (874), Logworld (874V), and Environmental (899) solicitations in eBuy?

Effective September 30, 2015, these solicitations are permanently closed. All of the services covered by these 7 Schedules can now be found under the PSS. All of the eligible contractors who held contracts under these 7 Schedules have been transferred to the PSS effective October 1, 2015.

Where can I find the new Schedule number and SIN(s) for my requirements? The PSS Schedule number is 00CORP and the solicitation number is FCO00CORP0000C. You can find the SINs listed in <u>GSA e-library</u>, the <u>Professional Services Schedule</u> webpage, or the solicitation in <u>FedBizOpps</u>.

Why is there a "C" in front of the some of the SINs? Each SIN is shown with and without an "C" designator. The "C" designator only represents SINs that were awarded under the previous Consolidated Schedule program. Both SINs are identical in scope. GSA intends to issue a modification to delete all of the SINs which contain the "C" designation with exception of the complementary SINs shortly after October 2018.

Which SIN do I select for my requirement (the "C" SIN or the non-"C" SIN)? You should select the non-"C" SIN to ensure that the RFQ is reaching all contractors that are awarded the SIN. If the non-"C" SIN is selected in eBuy, it will show all of the contractors that were awarded under both the "C" SIN and non-"C" SIN.

Why do some PSS contractors have a "GS-00F-XXXXX" contract number, while others have a "10F, 23F, 02F, or 07F"? When the seven Schedules (and all contracts associated with those Schedules) were merged into the PSS, all contract holders kept their original contract number and period of performance. The difference in contract numbers is attributed to the office that awarded the contracts. All "00F" contracts were awarded under the Consolidated Schedule, which was replaced by PSS. All new contracts awarded under the PSS will have the "00F" contract number, but any of the contract numbers referenced above can indicate a PSS contract.

Why do some contracts on GSA eLlibrary still show up under the old Schedule names FABS (520), AIMs (541), Language (738II), PES (871), MOBIS (874), Logworld (874V), and Environmental (899)? The contracts that are still showing up under the old Schedule name did not transition over to PSS. While they are still visible in GSA e-library, they are no longer available for new work, aside from orders placed against previously-established BPAs.

Can I issue an RFQ to a contractor who is showing up in e-library under one of the old Schedules? As noted above, these contracts should not have any new task orders awarded under them or any new BPAs established. These contracts are left in place ONLY because of an existing BPA.

I have a BPA established with a contract that is still showing up in e-library under one of the old Schedules, what action do I need to take? Please follow the guidance in this <u>posted INTERACT article</u>.

The contractor has told me that they "migrated" their single Schedule contracts. How do I confirm that the firm has "migrated" its single Schedule contract? And what action do I need to take? For a complete list of contractors that migrated visit the PSS webpage. The "Migrations Awarded to Date" list is located on the right hand side under the "For Federal Agencies" box". For applicable action, please follow the guidance in the posted interact article.

The contractor's GSA Advantage! price list shows the old Schedule name. Is the price list still valid? Yes, the prices on GSA Advantage! are still valid. Contractors are not required to update the Schedule name to PSS on their GSA Advantage! catalog until they make a change to their contract's awarded items or prices.

If I have any questions about a specific PSS contract, who should I contact? We recommend your first contact is the GSA Procurement Contracting Officer (PCO) assigned to the contract. You can locate the PCO for each PSS contract via GSA e-library. Simply search for the contractor name or contract number in GSA e-library, and in the contract information screen you will see the GSA PCO's name and contact information. Alternatively, you can email the PSS help team at <a href="mailto:ProfessionalServices@gsa.gov">ProfessionalServices@gsa.gov</a>